**NAME**Street Address  
City, ST 00000

Phone E-mail Cell Phone

**CAREER OBJECTIVE**

State your career objective.

**EDUCATION**

***Master of Business Education*** May 2013  
***Bachelor of Business Administration in Accounting*** August 2010  
Middle Tennessee State University, Murfreesboro, Tennessee

**EXPERIENCE**

***Job Title*** August 2010-Present  
 Company Name, City, State  
 Duties:

**EXTRACURRICULAR ACTIVITIES (PROFESSIONAL ORGANIZATIONS AND ACTIVITIES)**

Organization Name, Year-Year  
 Offices Held, Year-Year  
 Organization Name, Year-Year

**REFERENCES**

Personal Title (Mr.) Name, Job Title Personal Title (Ms.) Name, Job Title  
 Company Name Company Name  
 Street Address Street Address  
 City, ST 00000 City, ST 00000  
 Phone (. or () or -) Phone  
 E-mail Address (no hyperlink) E-mail Address

Personal Title (Mr.) Name, Job Title Personal Title (Ms.) Name, Job Title  
 Company Name Company Name  
 Street Address Street Address  
 City, ST 00000 City, ST 00000  
 Phone (. or () or -) Phone  
 E-mail Address (no hyperlink) E-mail Address